



MONTENEGRO
Ministry of Agriculture and Rural Development
Montenegro Institutional Development and Agricultural Strengthening
Project (MIDAS)

Request for Expressions of Interest
for
Technical assistance for accreditation of IPARD paying agency

Loan No: 7716-ME

Reference No. MNE-MIDAS-7716-ME-CS-CQ-13-2.1.b.4.b.

This Invitation for expression of interests follows the General Procurement Notice for this Project that appeared in Development Business, issue no. **February 5, 2009**

The Government of Montenegro has received a loan in the amount of EUR 11 million (US\$15.7) equivalent from the International Bank for Reconstruction Development (IBRD) and from the Global Environment Facility Trust Fund, GEF, in the amount of US\$ 4 million toward the cost of the Montenegro Institutional Development and Agricultural Strengthening Project (MIDAS) and it intends to apply part of the proceeds to payments under the Contract for **Technical assistance for accreditation of IPARD paying agency.**

According to the accreditation criteria laid down in Annex I of Sectoral Agreement, beneficiary country shall set up appropriate internal control environment. In respect of the above, Sector for payment (IPARD Agency) shall lay down detailed written procedures for paying and implementing functions to be performed as defined by the Sectoral Agreement.

The consulting services (“the Services”) include:

- 1 Review of current list of procedures prepared by the department of authorization of projects and department of authorization of payments, department of payment execution and department of accounting, as well as internal audit department.
- 2 Review of completeness of the procedures prepared in light of procedure elements required according to the leading practice: assignment of responsibility, workflow, control checklists, report templates etc.
- 3 Gap analysis between leading practice and IPA accreditation criteria compared to draft procedures prepared. The procedures should reflect requirements as outlined in the accreditation criteria relating to:
 - internal control environment;
 - planning/ risk management;
 - control activities;
 - monitoring activities and
 - information and communication.
4. Recommendation and guidelines how to complete the accreditation package based on previous reports

It is expected that the selected consultant will start work by the beginning of July 2013 and complete assignment by the beginning of October 2013. The required level of inputs is estimated to be total of seventy (70) working days.

The MARD through the Technical Service Unit (TSU) now invites eligible companies to indicate their interest in providing the Services. Interested companies should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

The shortlisting criteria are:

Evaluation criteria	Points
The company must have practical experience in recently acceded EU Member States or candidate countries or potential candidate countries on similar assignments related to preparation for IPARD accreditation (at least one similar assignment successfully conducted in the last 5 years)	50
The capacity and availability of company 's staff and resources to carry out the required work for the required period of time;	25
Company should have proven professional and practical experience in development and practical implementation of accounting operations for IPA Component V	25

Interested consultants may obtain further information at the address below from 9-15 hours local time.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's [Guidelines: Selection and Employment of Consultants \[under IBRD Loans and IDA Credits & Grants\] by World Bank Borrowers](#) (edition May 2004, revised October 2006) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Consultants' Qualification (CQ) method set out in the Consultant Guidelines.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **July 03, 2013, 17,00h** local time.

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 Technical Service Unit
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